



Master Electronic Document Professional Application

Areas of expertise for M-EDP

Knowledge and Document Journey

The following are the EDP areas of expertise for Master EDP.

If you wish to apply for an area not listed here, you will need to define it and demonstrate its relevance to the industry. It must then be approved by the EDP Commission.

Depth & breadth of knowledge and professionalism

In an attempt to quantify a person's degree of knowledge of the electronic document industry, the evaluators will be looking for evidence of a candidate's competence of various skills and roles throughout the document application lifecycle.

The candidate's skills and roles are perceived to include:

- Stakeholder adoption
- Requirements gathering
- Business analysis
- Technical analysis
- Architecture
- Design
- Development
- Test and quality assurance
- Production
- Knowledge sharing / training
- Sales & marketing
- Maintenance

The steps in the document production journey are equally wide ranging and relate to aspects such as:

- Data
- Document objects
- Composition
- Print streams and print stream manipulation
- Print management
- Electronic presentation
- Archive
- Mobile delivery
- Web delivery
- Printing technology and process
- Inserting technologies
- Systematic document distribution



Master Electronic Document Professional Application

Instructions:

1. You must submit a resume validating/justifying your area of declared expertise
2. Write a 3-4 page brief to explain/confirm your recognized expertise as a subject matter expert in your declared area. Include supporting documentation (copies of publications, training materials, articles, research work, etc).
3. Entire Submission must be submitted in pdf format.
4. M-EDP Application Fee is USD \$300. (*Checks payable is U.S. dollarsto Xplor International and mailed to 23110 SR 54, #114, Lutz, FL 33549 or call 1+813-949-6170 to make a credit card payment – American Express, VISA, MasterCard or arrange for a wire payment.*)
5. Submit to edp@xplor.org

Information about you

Name (First, Middle Initial, Last): _____

Address: _____

City, State or Province: _____

Zip or Postal Code: _____

Country: _____

Phone: _____

Email Address: _____

Please complete each of the sections to provide a quick summary of your qualifications for M-EDP candidacy.

M-EDP Certification Requirements		
Requirement	Possible Responses	Candidate's Response
EDP certified	Date Certified?	
EDP recertified at least once	Yes or No	
15 years of experience in the industry	Yes or No	
Accumulated 150 recertification credits in addition to those accounted for in one EDP recertification	Yes or No	
What is your area of Expertise? (see attached list of areas on last page. Please note that if you declare an area not listed you must define it.)		



Master Electronic Document Professional Application

M-EDP Portfolio - Declared Area(s) of Expertise

The responses in this section are to indicate the primary focus of your M-EDP portfolio. These are the areas that you will demonstrate you are an expert in our industry. For a role/industry area that will be in the focus of your M-EDP submission, put a 'Y' in the cell. If the role and/or industry area will not be the focus of your M-EDP submission, then leave that cell blank.

Descriptions of each of the roles and industry areas can be found in EDBOK.

		Document Application Development Lifecycle												
		Stakeholder adoption	Requirements gathering	Business analysis	Technical analysis	Architecture	Design	Development	Test and quality assurance	Production	Knowledge sharing / training	Sales & marketing	Maintenance	
Document Production Journey	Data													
	Document objects													
	Composition													
	Print streams and print manipulation													
	Print management													
	Electronic presentation													
	Archive													
	Mobile delivery													
	Web delivery													
	Printing technology and process													
	Inserting technologies													
	Systematic document distribution													



Master Electronic Document Professional Application

Please note: not all of the listed M-EDP Accomplishments items need to have been achieved; this is just a summary of possible accomplishments that could be used to gain your M-EDP. If you have other major accomplishments to be considered, please include those in your submittal.

M-EDP Accomplishments		
Requirement	Possible Responses	Candidate's Response
Authored and published book	Yes or No	
Authored web articles or blogs	Yes or No	
Authored training materials	Yes or No	
Led training courses in declared area of expertise	Yes or No	
Led seminars in declared area of expertise	Yes or No	
M-EDP Skills and Roles		
Requirement	Possible Responses	Candidate's Response
Stakeholder adoption	None, Low, Medium, or High	
Requirements gathering	None, Low, Medium, or High	
Business analysis	None, Low, Medium, or High	
Technical analysis	None, Low, Medium, or High	
Architecture	None, Low, Medium, or High	
Design	None, Low, Medium, or High	
Development	None, Low, Medium, or High	
Test and quality assurance	None, Low, Medium, or High	
Production	None, Low, Medium, or High	
Knowledge sharing / training	None, Low, Medium, or High	
Sales & marketing	None, Low, Medium, or High	
Maintenance	None, Low, Medium, or High	
Industry Areas of Expertise		
The responses in this section apply to knowledge areas that will not be the primary focus of your M-EDP portfolio. If a knowledge area will be a primary focus for your portfolio, leave the response blank.		
Knowledge Area	Possible Response	Candidate's Response
Data	None, Low, Medium or High	
Document objects	None, Low, Medium or High	
Composition	None, Low, Medium or High	
Print streams and print stream manipulation	None, Low, Medium or High	
Print management	None, Low, Medium or High	
Electronic presentation	None, Low, Medium or High	
Archive	None, Low, Medium or High	
Mobile delivery	None, Low, Medium or High	
Web delivery	None, Low, Medium or High	
Printing technology and process	None, Low, Medium or High	
Inserting technologies	None, Low, Medium or High	
Systematic document distribution	None, Low, Medium or High	